**Tasks agreed in Honduras meeting notes (Feb 14) into categories:**

Relating to core team agenda

* Each member network to be represented by three persons. This will enable member networks to participate though 1 or 2 network reps are unable to join a C2S meeting. Where possible, we ask these three representatives to include a leader under 40, a woman, and/or a majority world leader.
* Each member network give opportunity for their regional rep to serve on C2S regional team. Please insert name, email and WhatsApp number of your regional reps [**here**](https://docs.google.com/spreadsheets/d/1bdl_UIWLQlyk6ozxLQamMMWLHmhmhSma/edit?gid=388958878#gid=388958878).
* Each partner org links back to C2S
* Adopt a Statement of Faith?
* How will we give greater priority to [neediest nations](https://docs.google.com/document/d/1P7W1fVLgiJy-6TQNE1jvtTNBYdIJvEpOwKGhGyWMV7g/edit?tab=t.0) in our global roundtable, our respective partnering organizations, via our regions?
* 1/3 of our 6 wk meetings in focused interaction with one regional team (in rotation)
* Between-meeting informal interaction that functions between and “white space” “admin” and “exec” type role.
* Regional team shepherds: i.e. specific C2S global roundtable members relationally take under their wing as “regional shepherd” one or two regional teams to encourage C2S culture and goals.
* Support for national facilitators: how codified should guidelines for national facilitators be? (more on p.5 of Honduras notes)

Relating to dashboard

* Each regional learning community will include the opportunity for new regional members, including admin, to receive secure clearance and log-in.
* Ask regional teams who are not updating the dashboard to assign admin to update the dashboard on health, leaders, resources, upcoming gatherings, upload reports etc.

Relating to regional teams

* How to help regional teams take ownership for national data entry in their part of the dashboard.
* Each regional learning community will include space for national reports on data entry
* Help regional teams assume responsibility for their role and responsibilities. This includes best practices and the culture regional teams help develop in nations. These should include producing churches that reproduce and are worth reproducing (healthy, impactful).
	+ Written draft by Murray and Cruz
	+ Discussed in learning community
	+ Posted to <https://collaborate2saturate.org/resources-for-regional-catalysts/>
* Strengthen/enlarge regional teams by identifying C2S and other org reps with regional responsibilities.
* Onboarding to regional teams with “come and see approach” - Invite guests for 3 meetings. Serve together by mutual agreement. (Proposed/discussed Learning Community)
* Means to gather and share best practices
* Dashboard and website, e.g. list of gatherings in low secure regions should be in both places. For high security areas, regional leaders can vet requests for the info.
* April 29/25 regional catalyst learning community to include:
	+ Roles & responsibilities in job description
	+ Update regional team members
	+ Update our dashboard for your region (every 90 days).
	+ David P join first 15 minutes to log-on new users / back-office staff

Relating to national facilitators:

* Clarity and steps on how to organize a national gathering followed by a national process including best practices and principles, e.g. Competition to Cooperation.
	+ Supported by written role description including importance and responsibilities of the national facilitator role
	+ discussed in learning community
	+ posted to <https://collaborate2saturate.org/leadership-resources-for-national-collaboration/>
* Means to gather and share best practices
* Inviting denominations to the table
* Discussion on mapping the unreached
* Use of website to coordinate national process (password protected or other secure means)
* Gathering stories which can be shared in C2S newsletter/website
* April 15/25 national facilitators learning community to include:
	+ Roles & responsibilities in job description

Relating to website

* Webpage added for each region with events and updates which can be shared publicly.
* Translations into Spanish and other languages - C2S website, materials etc.
	+ Initially distinguish between core (priority for translation) and supportive material (to be considered for translation later) - Murray to draft for April 4 meeting)
	+ Agree initial languages

Relating to newsletter:

* Dulcie to champion
* How can we source stories and pictures? WhatsApp, regional teams, how else?
* Murray to include a review in a 3rd quarter agenda.

Scaffolding:

* Succession plan for each of us, but priority for Murray
* Small working admin/exec team meeting every 6 weeks between our regular meetings